



JEEVAN JYOTI AYURVEDIC MEDICAL COLLEGE & HOSPITAL

Approved by U.P. Government, Recognised by Ministry of AYUSH, Government of India & CCIM / NCISM New Delhi, Affiliated to Dr. Bhim Rao Ambedkar University, Agra & Mahayogi Guru Gorakhnath Ayush University, Gorakhpur

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भारतीय गुणवत्ता परिषद्
QUALITY COUNCIL
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GRADE

Ref. No.....JJAMC/GRO/10

Date.....10/12/2025

Grievance Redressal Cell

This is to inform all faculty members, staff, and students that as per the decision taken in the College Council meeting held on 08th December 2025 the "Grievance Redressal Cell" is reformed to address complaints and suggestions from students, faculty, and staff. The committee ensures a transparent and fair resolution of grievances within the institution.

Objectives

- To create a platform for students, faculty, and staff to express their concerns and grievances.
- To ensure timely and effective resolution of grievances.
- To maintain records of grievances and actions taken.
- To enhance transparency and accountability in the institution.
- To prevent unfair practices and harassment.

Composition of the Committee

S. No	Designation	Name	Dept./Post
1	Chairperson	Dr Rabi Narayan Mahanta	Principal
2	Member	Dr Mamata Kumari Swain	Professor, Prasuti tantra Evam Stri Roga
3	Member	Dr Vijeeshmon KV	Assistant Professor, Panchkarma

4	Member	Ms. Renu Kumari	Non-Teaching Staff
5	Member	Mr. Lakshyanjay Sharma	Administration Officer
6	Student Representative	Sapna Priya	Student Batch 2021-22
7	Student Representative	Ritik Sheoran	Student Batch 2021-22

Guidelines for Functioning

- Complaint and suggestion boxes shall be installed at appropriate locations within the institution.
- The complaint or suggestion boxes shall be opened periodically by the Grievance Redressal Committee.
- A record of complaints, action taken reports, and outcomes shall be maintained for transparency.
- The institution shall establish policies regarding the constitution and functionality of the Grievance Redressal Cell.
- The identity of the complainant shall be kept confidential to ensure a safe grievance redressal mechanism.

Frequency of Meeting:

Members of the committee meet once in four months or as desired by the chairperson.

The Grievance Redressal Committee shall ensure a fair and just approach to addressing grievances within the institution. All stakeholders are encouraged to utilize this platform for voicing their concerns.



(Principal)

Jeevan Jyoti Ayurvedic Medical College and Hospital

Jeevan Jyoti Ayurvedic Medical
College & Hospital
7th K.M. Mile Stone, Khair Road,
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